



Modern Education Society's  
**Neville Wadia Institute of Management Studies & Research**

Permanently affiliated to Savitribai Phule Pune University, Accredited by NAAC  
Approved by AICTE, recognized under 2 (f) & 12 (b) sections of UGC Act  
Email : [director@nevillewadia.com](mailto:director@nevillewadia.com), Website: [www.nevillewadia.com](http://www.nevillewadia.com).

*Dr. A. B. Dadas, Director*

**Date: 03/02/2023**

**IQAC Meeting Notice**

This is to inform all the Members of IQAC Internal Committee that a meeting is Scheduled for 4<sup>th</sup> February 2023, 3 pm at Director's cabin your presence is requested.

**Members:**

- Dr. A.B. Dadas (Director & Chairman)
- Dr. Anuradha D (Convenor)
- Prof. Vinod Lalbeg ( Member)
- Dr Karuna Jadhav (Member)
- Dr. Radha Louis( Member)

**Dr. Anuradha D**  
Convenor IQAC Committee

**Dr. A. B. Dadas**  
Director, NWISMR



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*Dr. A. B. Dadas, Director*

### Agenda of the Meeting

- To discuss Audits to be done NAAC
- To discuss staff welfare program

### Attendance for the Meeting

Sr. No.	Name of the Committee Member	Signature
1	Dr. A.B. Dadas	
2	Dr. Anuradha D	
3	Prof. Vinod Lalbeg	
4	Dr. Karuna Jadhav	
5	Dr Radha Louis	

**Dr. Anuradha D**  
**Convenor IQAC Committee**



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*Dr. A. B. Dadas, Director*

**Minutes of the Meeting**

The meeting of IQAC Committee of Neville Wadia Institute of Management Studies & Research was held on Saturday, 4th February 2023 at 3 pm in Director's Office. Following members were present for the meeting: Dr. Anand Dadas, Dr. Anuradha D, Prof. Vinod Lalbeg , Dr. Karuna Jadhav Dr. Radha Louis.

**Point No. 1:** To discuss Audits to be done for NAAC.

**Preamble :** The Audits required for NAAC was discussed, proposal from Engress Services was put forth for approval. The same vendor has carried out Audits in the campus(Ness Wadia). The proposal was for a tenure of 5 years. It is a norm to continue with Audits for NAAC.

**Resolution:** It is resolved that Engress Services will be contacted for carrying out the Audits for a tenure 5 years. There will be 13 reports in all costing Rs. 30,000/-


**Point No. 2:** To discuss Staff Welfare programs

**Preamble:** The Institute has initiated Staff Welfare programs, which will benefit staff overall welfare. The proposal put forth was a Stress Management, Yoga Sessions with eminent personality delivery the session. Medical checkup for the entire staff. Accident schemes for staff is proposed to the Director.

**Resolution:** It is resolved that Stress Management, and Yoga Sessions will be conducted. Medical check ups will be done, pathology labs and doctors will be contacted for the same. The medical checkup will be done . New group insurance scheme for the staff will be introduced for NWIMSR staff. The Director communicated that accident policy is already done for the staff.

\*\*Additional point of Saturday offs was suggested by the members, 9-5 for five days was proposed. The Director has considered the point.

  
**Dr. Anuradha D**  
Convenor IQAC Committee

  
**Dr. A. B. Dadas**  
Director, NWIMSR