



Modern Education Society's

Neville Wadia Institute of Management Studies & Research

Permanently affiliated to Savitribai Phule Pune University. Accredited by NAAC
Approved by AKTE, recognized under 2 (f) & 12 (b) sections of UGC Act
Email: director@nevillewadia.com, Website: www.nevillewadia.com

Dr. A. B. Dadas, Director

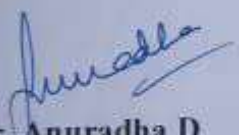
Date: 16/11/2021


IQAC Meeting Notice

This is to inform all the Members of IQAC Internal Committee that a meeting is Scheduled for 17th November 2021, 2pm at Director's cabin your presence is requested.

Members:

- Dr. A.B. Dadas (Director & Chairman)
- Dr. Anuradha D (Convenor)
- Prof. Vinod Lalbeg (Member)
- Dr. Radha Louis(Member)
- Dr Karuna Jadhav (Member)


Dr. Anuradha D
Conyenor IQAC Committee


Dr. A. B. Dadas
Director, NWISMR



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Dr. A. B. Dadas, Director

Agenda of the Meeting

- To discuss schedule about AQAR 2019-20 and 20-21
- To discuss Timings of Meetings, Notices from Administrative Staff as a Quality Policy

Attendance for the Meeting

Sr. No.	Name of the Committee Member	Signature
1	Dr. A.B. Dadas	
2	Dr. Anuradha D	
3	Prof. Vinod Lalbeg	
4	Dr. Karuna Jadhav	
5	Dr Radha Louis	

Dr. Anuradha D
Convenor IQAC Committee



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Dr. A. B. Dadas, Director

Minutes of the Meeting

The meeting of IQAC Committee of Neville Wadia Institute of Management Studies & Research was held on Wednesday, November 17, 2021 at 4 pm in Director's Office. Following members were present for the meeting: Dr. Anand Dadas, Dr. Anuradha D, Prof. Vinod Lalbeg, Dr. Karuna Jadhav Dr. Radha Louis.

Point No. 1: To discuss schedule about AQAR 2019-20 and 20-21.

Preamble : As a norm the Annual Quality Assurance Report (AQAR) laid down by NAAC has to be uploaded on or before 31/12/2021. The date for the uploading of 2019-20, 2020-21 has been extended to 31/12/2021. It is mandatory to upload the AQAR.


Resolution: It is resolved that the AQAR 2019-20 will be uploaded on the 30th November 2021 and AQAR 20-21 will be uploaded on the 20th December 2021 by the IQAC Co-ordinator Dr Anuradha D.

Point No. 2: To discuss timings of meetings, notices from Administrative staff as a quality policy.

Preamble: The Institute has 25 committees which has different convenors and committee members. Meetings for each committee is mandatory and the minutes, notices are to be conveyed to the Director & committee members in advance. Also, the administrative staff at the Institute issues notices pertaining to the academic, administrative details, holidays through official mails.

Resolution: It is resolved that the Institute will be following the announcement of any meeting in advance that is at least a day before to all members. The Convenor should get the points for discussion prior to the meeting. The Director's gave directions that all notices academic & administrative, holidays will be declared 1-2 days earlier. This will be the quality policy henceforth.


Dr. Anuradha D
Convenor IQAC Committee


Dr. A. B. Dadas
Director, NWISMR