



Modern Education Society's  
**Neville Wadia Institute of Management Studies & Research**

Permanently affiliated to Savitribai Phule Pune University, Accredited by NAAC  
Approved by AICTE, recognized under 2 (f) & 12 (B) sections of UGC Act  
Email: [Director@nwiwadia.com](mailto:Director@nwiwadia.com), Website: [www.nwiiwadia.com](http://www.nwiiwadia.com)

*Dr. A. B. Dadas, Director*

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting**

The first meeting of IQAC Committee of Neville Wadia Institute of Management Studies & Research was held on Wednesday, December 30, 2020 at 02.00 pm in the Directors office . Following members were present for the meeting: Dr. Dr. Anand Dadas, Dr. Anuradha D., Dr. Abhay Kinikar, Prof. Vinod Lalbeg, Prof. Karuna Jadhav  
● Dr. Vikas Dole, Dr Radha J L, Mr Jamshed Darasha, Dr Kirti Lalwani, Dr Reena Lenka, Mr Ravindra Bohra, Ms Archana Khape.

Following points were discussed in the meeting:

**Point No. 1: Formation of IQAC members**

**Preamble:**

The IQAC has been handed over to Dr Anuradha D for the year 2021 for the next cycle of NAAC. A team of members comprising of Experts, Representative from the Management , Industry Experts, Alumni Representative, Student Member, IQAC co-ordinator, IQAC chairman is expected to be formed for the next cycle of NAAC visit.

**Resolution:**

1. It is resolved by Formation of the IQAC members which included the following names
- |                         |                                    |
|-------------------------|------------------------------------|
| a. Dr. A B Dadas,       | Director and Chairman of IQAC      |
| b. Dr Anuradha D        | Co-ordinator                       |
| c. Dr Abhay Hake,       | Management Representative (Member) |
| d. Mr Alok Sharman,     | Industry Representative (Member)   |
| e. Dr Ashutosh Misal    | Academics Representative (Member)  |
| f. Mr Suraj Pansare     | Alumni Representative (Member)     |
| g. Dr. Ghanshyam Mathre | Alumni Representative (Member)     |
| h. Harsh Amle ,         | Student (Member)                   |



Modern Education Society's

## Neville Wadia Institute of Management Studies & Research

Permanently affiliated to Savitribai Phule Pune University, Accredited by NAAC

Approved by AICTE, recognized under 2 (f) & 12 (b) sections of UGC Act

Email: [info@nvwia.com](mailto:info@nvwia.com), Website: [www.nvwia.com](http://www.nvwia.com)

*Dr. A. B. Dadas, Director*

- |                        |                  |
|------------------------|------------------|
| i. Shreya Nikam        | Student (Member) |
| j. Dr. Radha J L.      | Faculty (Member) |
| k. Prof. Karuna Jadhav | Faculty (Member) |

### Point No. 2:

Formation of Committees for various activities for the academic year(2021).

### Preamble:

Dr. A B Dadas, Director, discussed allocation of various sub committees and allocated to various faculty. The committee will have a convenor and core members. The committee convenor will be responsible for the budget, documentation, making reports pertaining to the activity.

### Resolution:

It is resolved as Committee formed was as follows along with the Convenors

- |   |                      |
|---|----------------------|
| a. Academic Audit Committee               | Dr Anuradha D        |
| b. Research Committee                     | Dr Vikas Dole        |
| c. Anti-ragging committee                 | Prof Jamshed Darasha |
| d. Entrepreneurship Development Committee | -                    |
| e. Journal Committee                      | Dr Reena Lenka       |
| f. Women welfare Committee                | Dr Kirti Lalwani     |
| g. Student Support Committee              | Prof Karuna Jadhav   |
| h. Exam Committee                         | Prof Vinod Lalbeg    |
| i. Purchase Committee                     | Prof Vinod Lalbeg    |
| j. SC/ST Committee                        | Dr Vikas Dole        |
| k. Placement Committee                    | Prof Ravindra Bohra  |
| l. Alumni Committee                       | Dr Radha Louis       |
| m. Admission Committee                    | Dr Vikas Dole        |
| n. Library Committee                      | Ms. Archana Khape    |
| o. IPR Committee                          | Prof Jamshed Darasha |
| p. Gymkhana & Cultural Committee          | Dr Radha Louis       |
| q. Grants/Project Committee               | Dr Reena Lenka       |
| r. IT Committee                           | Prof Vinod Lalbeg    |

Page 2 of 5



Modern Education Society's

## Neville Wadia Institute of Management Studies & Research

Permanently affiliated to Savitribai Phule Pune University, Accredited by NAAC

Approved by AICTE, recognized under 2 (f) & 12 (b) sections of UGC Act

Email : [director@nevillewadia.com](mailto:director@nevillewadia.com), Website: [www.nevillewadia.com](http://www.nevillewadia.com).

*Dr. A. B. Dadas, Director*

- |  |                    |
|--|--------------------|
| s. House Keeping & Maintenance Committee | Prof Vinod Lalbeg  |
| t. CSR Committee                         | Dr Abhay Kinikar   |
| u. Academic Committee                    | Dr Abhay Kinikar   |
| v. Competitive /Guidance Committee       | Prof Karuna Jadhav |

### **Point No. 3:** Preparation of Academic Calendar for 2021

**Preamble:** The new MBA curriculum commencing in Jan 2021 Academic Calendar along with the time-table and the activities is suggested to be submitted to the Director.

#### **Resolution:**

It is resolved that the faculty members is expected to forward their time-table along with the activity plan to the Director.

### **Point No. 4:** Submission of Budget 2021-22 for the activities by the Faculty members.

#### **Preamble:**

It is required to submit budget for the various activities to be conducted by faculties which is in line with the academic calendar for the annual year budget 20-21.

#### **Resolution:**

It is resolved that the faculty members will be submitting the budget with the activities after discussing with the Director before 31<sup>st</sup> December 2020

### **Point No. 5:** Review of Research papers and books submitted to IQAC

#### **Preamble:**

Dr. Anuradha D , suggested to follow up with research papers submission if any which was not submitted in the IQAC. This would be for filing and filling the AQAR which is due to be submitted for the current year.



Modern Education Society's

## Neville Wadia Institute of Management Studies & Research

Permanently affiliated to Savitribai Phule Pune University, Accredited by NAAC

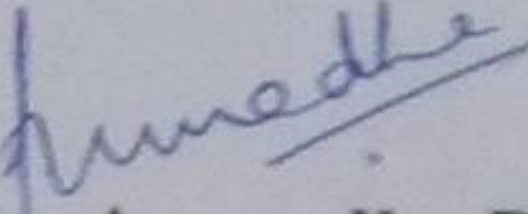
Approved by AICTE, recognized under 2 (f) & 12 (b) sections of UGC Act

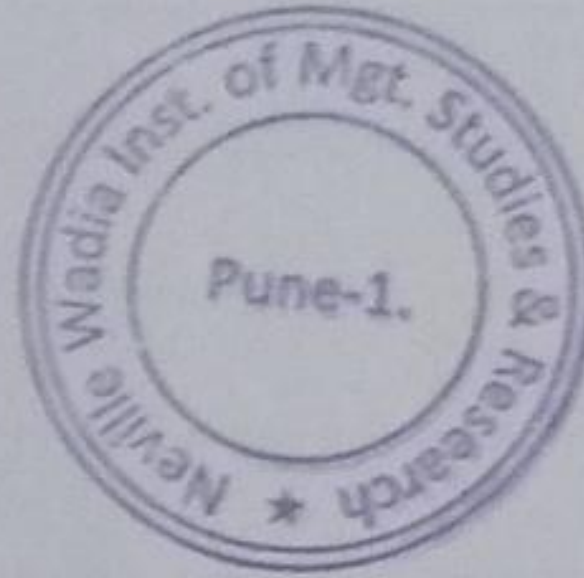
Email : [director@nevillewadia.com](mailto:director@nevillewadia.com), Website: [www.nevillewadia.com](http://www.nevillewadia.com).

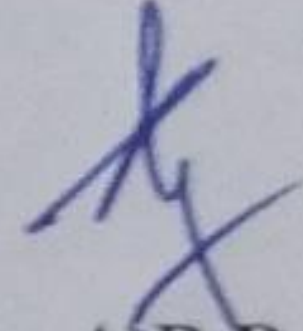
*Dr. A. B. Dadas, Director*

### Resolution:

It is resolved that the faculty members will be forwarding research papers, books written, consultancy, awards if any to the IQAC cell through the approval of the Director.

  
Dr. Anuradha D  
IQAC Co-ordinator



  
Dr. A B Dadas  
Director



Modern Education Society's

## Neville Wadia Institute of Management Studies & Research

Permanently affiliated to Savitribai Phule Pune University, Accredited by NAAC

Approved by AICTE, recognized under 2 (f) & 12 (b) sections of UGC Act

Email : [director@nevillewadia.com](mailto:director@nevillewadia.com), Website: [www.nevillewadia.com](http://www.nevillewadia.com).

Dr. A. B. Dadas, Director

### Attendance for IQAC meeting

| Sr No | Name                 | Signature |
|-------|----------------------|-----------|
| 1     | Dr. A B Dadas        |           |
| 2     | Dr Anuradha D        |           |
| 3     | Dr Abhay Kinikar     |           |
| 4     | Prof Vinod Lalbeg    |           |
| 5     | Dr Vikas Dole        |           |
| 6     | Prof Karuna Jadhav   |           |
| 7     | Dr Radha J L         |           |
| 8     | Prof Jamshed Darasha |           |
| 9     | Dr Kirti Lalwani     |           |
| 10    | Dr Reena Lenka       |           |
| 11    | Mr Ravindra Bohra    |           |
| 12    | Ms Archana Khape     |           |

